

DEEN DAYAL UPADHYAYA COLLEGE

(University of Delhi)

Sector-3, Dwarka, New Delhi-110078

MINUTES OF THE GOVERNING BODY MEETING


A meeting of the Governing Body was held on **Tuesday the 28th January, 2025 at 3:00 p.m.** in the college Premises. The following were present:

1. Prof. Anil Kumar, University Representative
2. Prof. Subhash Anand, University Representative
3. Prof. Hem Chand Jain, Member Secretary
4. Dr. Anubha Mukherji Sen, Teacher's Representative
5. Dr. Renu Solanki, Teacher's Representative
6. Shri Mukesh Kumar (Representative of staff, other than teachers)-Special Invitee

The Agenda items were taken *ad seriatim*:

- 1) **Appreciation of Outgoing Member:** At the very outset the Governing Body placed on record the outstanding services rendered by the outgoing Members, Prof. Ajit Kumar Mahapatro (University Representative) as Chairman; Prof. Monica Singhanian (University Representative) as Treasurer; Dr. Sangeeta Talwar, Associate Professor (Teacher's Representative); Dr. Sunny Manohar, Associate Professor (Teacher's Representative) and Shri Arun Kumar Singh, Special Invitee (representative of staff, other than teachers)
- 2) **Welcome of New Member:** The Member Secretary welcomed Prof. Anil Kumar, Professor, Department of Commerce, University of Delhi and also CEO, University of Delhi Foundation (University Representative); Prof. Subhash Anand, Professor, Department of Geography, University of Delhi (University Representative); Dr. Anubha Mukherji Sen, Associate Professor (Teacher's Representative); Dr. Renu Solanki, Associate Professor (Teacher's Representative); and Mr. Mukesh Kumar, Department of Computer Science, Special Invitee (Representative of Staff other than teachers).
- 3) **Election of Chairman in terms of clause 3(3) of Ordinance XVIII of the Ordinances of University of Delhi:** Prof. Subhash Anand proposed the name of Prof. Anil Kumar for Chairman which was seconded by all other members. Therefore, Prof. Anil Kumar, was elected as Chairman unanimously. The House congratulated him on becoming the Chairman. He assumed the Chair thereafter.
- 4) **Appointment of Treasurer in terms of clause 4(1) of Ordinance XVIII of the Ordinances of University of Delhi:** The Governing Body appointed Prof. Subhash Anand as the Treasurer. The House congratulated him on becoming the Treasurer.

With the permission of the Chair, following Agenda items were taken up:

- 5) **Confirmation of Minutes**
 - a) The Minutes of the 154th Meeting of the Governing Body held on 10.12.2024, were confirmed. 
 - b) Appropriate actions taken wherever required were reported.

- c) **Matter Arising Out of Minutes:** Reference Resolution No. 11 wherein a Technical Committee was constituted to finalize the detailed specification, evaluate the technical bids, and overall supervision of purchase of these Desktops. After due deliberations the House resolved to replace both the University Representatives with Bursar and One Expert from the Department of Computer Science, University of Delhi, not below the rank of Associate Professor

INSTITUTIONAL ITEMS: PART-A

- 6) **Principal's Actions:** The following actions taken by the Principal were reported, recorded and confirmed:



- i. In permitting award of contract to M/s I M Facilite Pvt. Ltd. for providing 4 Computer Lab. Attendant @ Rs.28227/- per person per month (including GST and Service Charges) (Total Approx. amount as per GeM Rs. 27,09,835.60) for a period of two years w.e.f. 01.01.2025 to 31.12.2026 on outsource basis by following the codal formalities through GeM (GEMC: 511687779562969 Dated 24.12.2024), the Vender selected in autorun mode by GeM System.
- ii. In accepting Resignation of following Guest Faculty appointed in the Academic Session 2024-25:



S. No.	Name	Department	Date of Resignation
1.	Mr. Sumit Malik	Mathematics	10.01.2025
2.	Ms. Annu Kumari	Mathematics	10.01.2025
3.	Ms. Vinita Verma	Computer Science	07.01.2025


- iii. Confidential
- iv. Confidential
- v. Confidential
- vi. In sanctioning Extra Ordinary Leave (Leave Without Pay) to Dr. Nityananda Agasti, Associate Professor in Chemistry for a period of one year with effect from 20.01.2025 (A/N) with permission to retain lien on the substantive post in the college, in order to enable him to join Department of Chemistry, University of Delhi as Associate Professor
- vii. In appointing the following Guest Faculty for the Academic Session 2024-25:

S. No.	Name	Category	Department	Date of Appointment
1.	Dr. Shahid Ahmed	ST	Mathematics	02.01.2025

- 7) **Approval of extension of tenure of Prof. Hem Chand Jain as Officiating Principal:** The approval of extension of tenure of Prof. Hem Chand Jain as Officiating Principal as well as Vice-Principal of the college for a period of three months w.e.f. 01.01.2025 or till the appointment of a regular Principal is made, whichever is earlier, vide University of Delhi Letter No. CS.I/III/Offi.-Principal/VP/DDUC/2024/9796 dated 31.12.2024 was reported and recorded.


- 8) **Implementation of EPF Scheme for Contractual Employees:** The recommendations dated 08.01.2025 of the Committee (constituted by Governing Body vide Resolution No. 14 dated 10.12.2024) regarding implementation of EPF scheme for contractual employees in terms of University of Delhi letter No. CB-III/149/Circular/2024/579 dated 05.12.2024, duly approved by circulation amongst the then GB Members were reported and recorded. Subsequently, the College got itself registered with the EPFO vide establishment No. DLCPM3471784000. 
- 9) **Best Non-Teaching Award 2023-24:** The Best Non-Teaching Award to be conferred to Mr. Ashwani Thakur, Senior Assistant in Accounts Section for year 2023-24 on the basis of recommendation of the committee of its meeting held on 16.12.2024 (Ref. GB Res. No. 13 dated 14.07.2021 and 6 dated 27.01.2023) was reported, recorded, and approved. 
- 10) **Fixation of Pay on Promotion to Professor:** The fixation of pay in the Academic Pay Level 14 in respect of following faculty members, on their promotion from Associate Professor to Professor, as approved by University of Delhi vide letter No. mentioned against each was reported, and recorded:


S. No.	Name	Department/ Subject	Date of Promotion	Fixation of Pay	University Approval letter No.
1	Prof. Vinod Kumar 	Chemistry	20.09.2022	Rs. 1,88,200/- (Cell No. 10) as on 20.09.2022	CS-1/(111)/ Promotion/DDUC/ 2025/9905 Dated 15.01.2025
				Rs. 199,600/- (Cell No. 12) as on 01.07.2023	
2	Prof. Sachin Mittal 	Chemistry	20.09.2022	Rs. 1,62,300/- (Cell No. 5) as on 20.09.2022	CS-1/(111)/ Promotion/DDUC/ 2025/9906 Dated 15.01.2025
				Rs. 172,200/- (Cell No. 7) as on 01.07.2023	

- 11) **Fixation of Pay on Promotion to Assistant Professor (Stage-III):** The Fixation of Pay in the Academic Pay Level 12 in respect of following faculty members, on their placement/promotion from Assistant Professor (Stage-II) to Assistant Professor (Stage-III), as approved by University of Delhi vide letter No. mentioned against each was reported and recorded: 

S. No.	Name	Department/ Subject	Date of Promotion/ Placement	Fixation of Pay	University Approval letter No.
1.	Dr. Kapil Bohra	Chemistry	31.07.2023	Rs. 87,200	CS-1/(111)/Promotion/ DDUC/ 2024/9605 Dated 12.12.2024

- 12) **Nomination for Capacity Building Programme:** In the light of the email dated 10.01.2025 of the HR Cell, University of Delhi inviting nominations for the capacity building programme Phase III to be conducted by University of Delhi in collaboration with Durham University on Global Trends in academic administration for senior academic administrators and faculty members, the applications of Prof. Sachin Mittal, Bursar and Professor in Chemistry, and Prof. Pradip Kumar Jha, Professor in the Department of Physics were considered. On the recommendation of the Officiating Principal the House approved the nomination of Prof. Sachin Mittal and Prof. Pradip

Kumar Jha for this programme so that they can explore and learn from the practices of world-leading educational institutions. The expenditure amounting to Rs. 5 Lakhs each for the same be met out of Professional Development Fund (College Development Fund Account). 

- 13) **Estimates Submitted by PWD:** The Preliminary Estimate of Rs. 11,29,748/- from the Office of the Executive Engineer (E), PWD EMD (South-West) NCT (Delhi Govt.) Brar Square, Delhi Cantt., New Delhi regarding RMO E& M Services at DDU College, Sector-3, Dwarka, New Delhi (SH: Replacement of damaged/burnout supply cable at Substation) was considered. After due deliberation it was resolved to approve the same and sanction a sum of Rs. 11,29,748/- out of Campus Maintenance and Development Fund (College Development Fund A/c) 
- 14) Confidential

The Meeting ended with a vote of thanks to the Chair.

S/d

Prof. Hem Chand Jain
Officiating Principal & Member Secretary

S/d

Prof. Anil Kumar
Chairman, Governing Body